

**Title:** Cubmaster

**Primary Purpose:** Everything that the Cubmaster does is aimed at helping the individual boy.

**Key responsibilities:**

1. Attend monthly Chief Black Dog District roundtables.
2. Plan and help carry out the Cub Scout program including monthly pack meeting, with the help of others.
3. With the pack committee, develop and execute a year-round recruitment plan
4. Work with the pack committee on program ideas, selecting and recruiting adult leaders, and establishing a budget plan.
5. Guide and support den leaders. See that they receive the required training for their positions.
6. Help organize and encourage graduation into a Boy Scout troop by establishing and maintaining good relationships with Boy Scout troops.
7. Maintain good relationships with parents and guardians. Seek their support and include them in activities.
8. See that Cub Scouts receive a quality, year-round program filled with fun and activities that qualify the dens and pack for the National Summertime Pack Award.
9. See that the responsibilities specified for the assistant Cubmasters are carried out.
10. Conduct the annual pack program planning conference and the monthly pack leaders' meetings.
11. Work as a team with the pack committee chair to cultivate, educate, and motivate all pack leaders and parents or guardians in Cub Scouting.
12. Request den chiefs for all Cub Scout dens and, after selection, see that they are trained. Recognize the den chiefs at pack meetings.
13. Conduct impressive advancement, recognition, and graduation ceremonies. For Webelos ceremonies, involve Scoutmasters and other Boy Scout leaders.
14. Meet with the unit commissioner, Webelos den leader, and Scoutmaster to establish plans for the Webelos Scouts' transition to Boy Scouting.
15. Encourage high advancement standards from all Cub Scouts.
16. Help bring families together at joint activities for Webelos dens (or packs) and Boy Scout troops.
17. Support the policies of the BSA.

**Qualifications/Requirements:**

- Reliable transportation.
- Personal Computer with Internet
- Telephone
- Basic math skills
- People skills

**Hours Commitment:** 4-10 hours monthly during school year, Varies according to ability to recruit volunteers and delegate to established leadership.

**Length of Commitment:** 1-2 years in role as well as be a resource for your replacement

**Reports** to Committee Chair and Parent Committee.

**Support** Monthly Chief Black Dog District Round Table meetings are packed with further resources. Den & Pack Meeting Resource Guide, the Webelos Leader Guide, and Scouting.org should also be used.

**Uniform** is required for this role. This position can be used towards earning a Leader Knot.

**Training:** Youth Protection Training, Pack Fast Start, This Is Scouting, and Pack Committee Training are available online at [myscouting.org](http://myscouting.org). Additionally University of Scouting offers courses on advancements and other award opportunities.